

THE UNIVERSITY OF BURDWAN

Department of Controller of Examinations



**UNIVERSITY REGULATIONS RELATING TO B.A./B.Sc./B.Com.
EXAMINATIONS AS PER CURRICULUM AND CREDIT FRAMEWORK
FOR UNDERGRADUATE PROGRAMMES (CCFUP) AND NATIONAL
HIGHER EDUCATION QUALIFICATIONS FRAMEWORK (NHEQF) OF
NATIONAL EDUCATION POLICY (NEP) 2020**

These Regulations shall come into force from the academic year
2023-24

THE UNIVERSITY OF BURDWAN



UNIVERSITY REGULATIONS RELATING TO B.A./ B.Sc./ B.Com. EXAMINATIONS AS PER CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES (CCFUP) AND NATIONAL HIGHER EDUCATION QUALIFICATIONS FRAMEWORK (NHEQF) OF NATIONAL EDUCATION POLICY (NEP) 2020

In exercise of the powers conferred upon it by Section 52 and Sub-section (xx), (xxi), (xxii) & (xxiii) of Section 21 of the Burdwan University Act, 1981 (West Bengal Act XXIII of 1981) read with the update amendments, the Executive Council makes the following Regulations, namely:

UNIVERSITY REGULATIONS RELATING TO B.A./B.Sc./B.Com. EXAMINATIONS AS PER CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES (CCFUP) AND NATIONAL HIGHER EDUCATION QUALIFICATIONS FRAMEWORK (NHEQF) OF NATIONAL EDUCATION POLICY (NEP) 2020

U.Reg. (CCFUP) 1:

These Regulations shall come into force from the academic year 2023-24.

U.Reg. (CCFUP) 2:

Henceforth, there shall be Undergraduate Degree Programmes of either 3 or 4-year duration, with multiple entry and exit points and re-entry options, with appropriate certifications such as:

- a UG Certificate after successful completion of 1-year (2 Semesters) study in the chosen discipline/fields of study,
- a UG Diploma after successful completion of 2-year (4 Semesters) of study,
- a Bachelor's Degree after successful completion of 3-year (6 Semesters) programme of study,
- a Bachelor's Degree (Honours) after successful completion of 4-year (8 Semesters) programme of study.

If the students complete a rigorous research project/dissertation in their major area(s) of study in the 4th year of a bachelor's degree then a Bachelor's Degree (Honours with Research) will be awarded.

U.Reg. (CCFUP) 3:

Definitions:

In these regulations, the following definitions have been incorporated:

“University” means The University of Burdwan established and incorporated under The Burdwan University Act.

“College” means Private College/State-aided College/Government College affiliated to this

University.

“Under Graduate Programme of Study” i.e., ‘UG Programme’ means either 3 or 4-year Programme of study divided into six/eight semesters, each of six months duration, to be pursued after successful completion of 10+2 examination from any recognised Council/Board/University with multiple entry and exit points and re-entry options, with appropriate certifications.

“Academic Year” means a year from July to June, i.e., the period commencing from 1st day of July of a year and ending on 30th June of the following year.

“Academic Session” means the actual tenure of the programme i.e., the period commencing from the 1st day of July of the 1st Academic Year and ending on 30th June of the final Academic Year. [e.g., the Academic Session 2023-2026 of 3-Year Degree Programme means the period commencing from the 1st day of July, 2023 and ending on 30th June, 2026. Similarly, the Academic Session 2023-2027 of 4-Year Honours Programme means the period commencing from the 1st day of July, 2023 and ending on 30th June, 2027.]

“Semester” means a period of six months i.e., July to December and January to June of each academic year. There will be a minimum 15 weeks (6-day week) of teaching-learning in each semester.

“Grade Point” means a numeric value from 4 to 10 based on percentage of marks obtained in a course as envisaged in U. Reg (CCFUP) 11 (x).

“Course” means an independent part/unit/module/paper of a subject (i.e., a particular independent knowledge domain of a subject) in a formal programme with specified number of credits and is examined separately.

“Credit”, a numeric value, is the unit by which the weight of a course is measured. One Credit is equivalent to one hour of teaching (Theoretical or Tutorial) or two hours of Practical work/Field work per week in a semester.

“Credit Point” is the product of ‘Credit’ and ‘Grade Point’ of a particular course.

“Letter Grade” is an index of the performance of students in a said Programme. Letter Grades are allotted by letters O, A+, A, B+, B, C, P, F and Ab.

“Semester Grade Point Average (SGPA)” means a measure of performance of a student in a semester. It is the ratio as expressed in U. Reg (CCFUP) 11 (ix) (a). It shall be computed and expressed up to two decimal places. SGPA will be calculated on the basis of all courses pursued by a candidate of the relevant Semester.

“Cumulative Grade Point Average (CGPA)” means a measure of cumulative performance of students over each & all the semesters and shall be computed based on the SGPAs in all semesters after joining the programme of study. It is the ratio as expressed in U. Reg. (CCFUP) 11 (ix) (b). It shall be computed and expressed up to two decimal places.

“Grade Card” means a credential issued to each candidate generally containing course type, subject, course code, course title, grade point, credit, credit points, letter grade and credit retained year along with SGPA & CGPA.

“Enroll” means enrollment of a student for appearing at Semester-end Examination.

“MIL” stands for Modern Indian Language.

The Words and Expressions used but not defined shall be interpreted to have the same meaning as they have in The Burdwan University Act, The Burdwan University Statutes, Ordinances, Regulations, etc.

U.Reg. (CCFUP) 4:

Candidates, admitted to Three/Four Year Under-graduate Programmes, shall have to opt for the Subject(s)/Courses/Group of Courses as prescribed by the appropriate authorities of the University from time to time. The present **Programme Structures** are as follows:

4.1 Major Subject/Discipline: Major subject/discipline is the subject/discipline of main focus and the degree will be awarded in that subject/discipline. Students should earn the prescribed number of credits (about 50% of total credits) through core courses in the major subject.

- ❖ In the previous pattern(s), the subjects/ disciplines which were affiliated to any college/institute under BU as both Hons. & General subjects, those subjects under CCFUP shall be treated as Major subjects/ disciplines for both 4-Year Hons. Programme & 3-Year Degree Programme.
- ❖ In the previous pattern(s), the subjects/ disciplines which were affiliated to any college/institute under BU as Hons. Subjects only, those subjects under CCFUP shall be treated as Major subjects/disciplines for 4-Year Hons. Programme only.
- ❖ In the previous pattern(s), the subjects which were affiliated to any college/institute under BU as General subjects only, those subjects under CCFUP shall be treated as Major subjects for 3-Year Degree Programme.
- ❖ In the previous pattern the subject which was named as “Physical Education”, is now being named as “Physical Education & Sports” and this subject shall be treated as Major subject for both 3-Year Degree Programme & 4-Year Hons. Programme under CCFUP.

4.2 Minor Subject/Discipline: Minor subject/discipline helps a student to gain a broader understanding beyond the major subject/discipline. For example, if a student pursuing an Economics major obtains a minimum of 12 credits from a bunch of courses in Statistics/History, then the student will be awarded B.Sc./B.A. degree in Economics with Minor in Statistics/History as the case may be.

- Students having Major in Accounting & Management/Business Administration/Business Administration (T&H)/Computer Applications /Fine Arts shall study the Minor Courses as prescribed in the syllabus of the subject/discipline concerned.
- Modality of selection of Minor Subjects:
 - A student of 3-Year Degree Programme as per CCFUP shall have to study seven (7) Minor Courses (4 Credits each) of which **04** Minor Courses of **02 different Subjects**, except B.Com.[#], i.e., **03 Courses** from **Sub.-1** in Sem.-I, Sem.-II & Sem.-IV, and **01 Course** from **Sub.-2** in Sem.- IV. Apart from these **03 Minor Courses** on Vocational Education & Training in Sem.-III, Sem.-V and Sem.-VI.
 - [#] A student of B.Com. shall have to study **07 Minor Courses** of which **04** Minor Courses are as prescribed in his/her respective curriculum in Sem.-I (one course), Sem.-II (one course), Sem.-IV (2 courses) and **03 Minor Courses** on Vocational Education & Training in Sem.-III, Sem.-V & Sem.-VI.
 - A student of 4-Year Hons. Programme as per CCFUP shall have to study nine (9) Minor Courses (4 Credits each) of which **06** Minor Courses of **02 different Subjects**, except B.Com., BBA, BBA (T&H), BCA & BFA* i.e., **03 Courses** from **Sub.-1** in Sem.- I, Sem.- IV and Sem.- VII, **03 Courses** from **Sub.-2** in Sem.- II, Sem.- IV and

Sem.- VIII. Apart from these **03 Minor Courses** on Vocational Education & Training in Sem.- III, Sem.- V & Sem.- VI.

* A student of B.Com., BBA, BBA (T&H), BCA & BFA shall have to study **09 Minor Courses** of which **06** Minor Courses are as prescribed in his/her respective curriculum in Sem.- I (one course), Sem.-II (one course), Sem.-IV (two courses), Sem.-VII (one course) & Sem.-VIII (one course) and **03 Minor Courses** on Vocational Education & Training in Sem.- III, Sem.- V and Sem.- VI.

In case of Minor Courses on Vocational Education & Training, the University Authority will issue notice prior to commencement of the Semester III mentioning the modality of teaching-learning-assessment of such courses from time to time. Vocational Education and Training will form an integral part of the undergraduate programme to impart skills along with theory and practical. A minimum of 12 credits will be allotted to the 'Minor' stream relating to Vocational Education and Training and these can be related to the major or minor subject or choice of the student.

4.3 Multi/Inter Disciplinary: The students will undergo courses in multi/inter disciplinary category to have basic knowledge not only in major areas but also in other disciplines broadly grouped under (Natural and Physical Sciences), (Mathematics, Statistics, Computer Science and Computer Applications), (Library, Information and Media Sciences), (Commerce and Management), and (Humanities & Social Sciences).

➤ Modality of selection of a subject for Multi/Inter Disciplinary Courses:

A student shall have to study three (3) courses on a single subject in the field of Multi/Inter Disciplinary in 1st, 2nd & 3rd semesters.

Broad disciplinary category of Multi/Inter Disciplinary subjects must be different from the Broad disciplinary category(ies) of the Major and the Minor subjects chosen by a student.

e.g., i. If the Major and the Minor subjects chosen by a student belong to the Humanities & Social Sciences Group, then such student shall have to choose Multi/Inter Disciplinary subject from one of the **rest four broad categories** mentioned above provided that the subject is affiliated to the college concerned by the University only with the exception that the subject Environmental Science or Computer Science may be chosen by the candidate irrespective of university affiliation.

ii. If the Major subject chosen by a student belongs to the Natural & Physical Sciences Group and the Minor subject belongs to the Mathematics, Statistics, Computer Science and Computer Applications Group, then such student shall have to choose Multi/Inter Disciplinary subject from one of the **rest three broad categories** mentioned above provided that the subject is affiliated to the college concerned by the University only with the exception that the subject Environmental Science or Computer Science may be chosen by the candidate irrespective of university affiliation.

4.4 Ability Enhancement Course (AEC): Students are required to achieve competency in a Modern Indian Language (MIL: Arabic/Bengali/Hindi/Sanskrit/Santali/Urdu) and in the English language with special emphasis on language and communication skills. The courses will emphasize the development and enhancement of skills such as writing, communication, and the ability to participate/conduct discussion and debate.

➤ Modality of selection of AEC:

A student shall have to study two (2) courses of any of the above mentioned subjects as MIL in 1st & 3rd semesters and two (2) courses of English language in 2nd & 4th semesters as per the syllabi prescribed by the University or equivalent course(s) of his/her chosen subject as MIL and/or English language from SWAYAM or any other UGC recognized platform. However, in case regular teaching-learning of none of the six subjects under MIL is done in any college/institute affiliated to BU, that college authority shall arrange regular teaching-learning of Bengali in 1st & 3rd semesters under CCFUP. In spite of that if there is any student in that college/institute who cannot read & write Bengali (to be justified by the respective college authority based on the relevant documents furnished by the student concerned) or if any student is enrolled in a college in any of the above mentioned subjects under MIL which is not affiliated to the college concerned then such student may, on submission of i) a self declaration regarding self study of the subject concerned, and ii) an application addressed to the Registrar, BU, through the Principal/TIC/OIC of the College concerned along with the remittance of required fees, be allowed exemption from regular study in that subject.

Modality of Internal Assessment of AEC for the students opting to self study under CCFUP:

The respective college authority shall arrange to conduct and complete the Internal Assessment of for that subject in collaboration with any affiliated college under the University of Burdwan, where that subject is taught, towards conduct of the internal assessment for that subject.

But each college authority shall arrange regular teaching-learning of English language in 2nd & 4th semesters under CCFUP.

4.5 Skill Enhancement Course (SEC): These courses are aimed at developing practical skills, hands-on training, soft skills, etc., to enhance the employability of students.

➤ Modality of selection of SEC:

A student shall have to study three (3) courses as SEC on the Major subject/discipline in 1st, 2nd & 3rd semesters.

4.6 Value Added Course (VAC): These courses aim at enabling the students

- with the ability to apply the acquired knowledge, skills, attitudes, and values required to take appropriate actions for mitigating the effects of environmental issues,
- to acquire and demonstrate the knowledge and understanding of contemporary India with its historical perspective including values as enshrined in the Constitution of India,
- in cutting-edge technologies and
- seek to promote an optimal state of physical, emotional, intellectual, social, moral, ethical and spiritual values of a person as well as environmental well being.

➤ Modality of selection of VAC:

- All the enrolled students of 1st semester shall have to study Environmental Science/Education as the 1st course of VAC.
- Each enrolled students of 2nd semester shall have to study Understanding India/Digital & Technological Solutions/Health & Wellness, Yoga Education, Sports & Fitness as the 2nd course of VAC

4.7 Internship: A key aspect of the new UG programme is induction into actual work situations in the form of Internship/Apprenticeship in a firm, industry, college library (affiliated to BU), or organization or Training in labs under Curriculum and Credit Framework for Undergraduate Programmes. Students will be provided with opportunities for Internship with local industry, business organizations, health and allied areas, local governments (such as panchayats, municipalities), elected representatives of Parliament or Assembly, media organizations, artists, crafts persons, and a wide variety of organizations so that students may actively engage with the practical side of their learning and, as a by-product, further improve their employability.

4.8 Research Project/Dissertation: Students choosing a 4-Year Bachelor's Degree (Honours with Research) are required to take up research projects at the beginning of 7th semester under the guidance of a faculty member. The students are expected to complete the Research Project in the eighth semester. The research outcomes of their project work may be published in peer-reviewed journals or may be presented in conferences /seminars or may be patented.

➤ Modality:

- Students who secure CGPA 7.5 and above at semester six and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They are required to do a research project or dissertation under the guidance of a faculty member of the College. The research project/dissertation will be in the major discipline.

- **Infrastructure Requirement:** The Departments offering a 4-year UG Degree (Honours with Research) must have the required infrastructure as per UGC Guidelines such as the library, access to journals, computer lab and software, laboratory facilities to carry out experimental research work, and at least two permanent faculty members who are recognized as Ph.D. supervisors, subject to prior approval of the competent authority of the University, at least six months prior to the commencement of the 7th semester.

U.Reg. (CCFUP) 5:

Credit Requirements to Award Degree by the University of Burdwan under each Category:

| S l | Broad Category of Course | Credit Requirement | | |
|--------------|-------------------------------------|--------------------|-----------------------------------|---------------------|
| | | 3-Yr. UG | 4-Yr. UG (Hons. with research) | 4-Yr. UG (Hons.) |
| 1 | Major | 64 | 94 | 106 |
| 2 | Minor | 28 | 36 | 36 |
| 3 | Multi/Inter Disciplinary | 09 | 09 | 09 |
| 4 | Ability Enhancement Course (AEC) | 08 | 08 | 08 |
| 5 | Skill Enhancement Course (SEC) | 09 | 09 | 09 |
| 6 | Value Added Courses (common to all) | 08 | 08 | 08 |
| 7 | Internship | 02 | 02 | 02 |
| 8 | Research Project/Dissertation | -- | 12 | -- |
| TOTAL CREDIT | | 128 | 178 | 178 |

U.Reg. (CCFUP) 6:

Examinations for 3-Year Degree/4-Year Honours Programmes shall be held in Six (6)/Eight (8) SEMESTERS. Semester-end Examination will be held generally in the last month of each semester.

Every student shall have to register his/ her name as a student of the University as per norms within the time as prescribed by the University in this regard and enroll himself / herself before appearing at each Semester-end Examination.

Every student, appearing at any Semester-end Examination of 3-Year Degree/4-Year Honours Programme, shall have to pay examination fees as may be prescribed by the University from time to time at the time of filling up of Examination Forms. A student, who fails to qualify/pass the examination or fails to present himself/herself at an examination or fails to fulfill the criteria for receipt of the Admit Card of the semester concerned, shall not be entitled to claim refund of fees.

An affiliated College/ Institution shall have to submit the prescribed forms, duly filled-in by the eligible students intending to appear at the said examination(s) and duly forwarded by the Principal/Teacher-in-charge/Officer-in-charge of the college/institution concerned to the Controller of Examinations, within the date and time to be fixed by the Controller of Examinations for the purpose.

Examination will be conducted on the basis of the Syllabi to be framed by the Boards of Under-graduate Studies concerned and duly approved by the appropriate authorities from time to time.

Duration of Examinations:

| Subjects | Marks | Duration |
|--|--------------|-------------------|
| Theoretical Papers (MCQ Pattern) | 80 | 2 Hours |
| Theoretical Papers (MCQ Pattern) | 60 | 1 Hour 30 Minutes |
| Theoretical Papers | 60 | 3 Hours |
| Theoretical Papers | 40 | 2 Hours |
| AEC [L ₁ : (Arabic, Bengali, Hindi, Sanskrit, Santali, Urdu), L ₂ : English] (MCQ Pattern) | 40 | 1 Hour 30 Minutes |
| Practical Papers | Up to 20 | 3 Hours maximum* |
| Practical Papers | Above 20 | 5 Hours maximum* |

* *Actual duration of Practical Examination shall be determined by the Board of Studies concerned* and to be duly approved by the appropriate authorities.

U.Reg. (CCFUP) 7:

i. A student (Regular/Back) shall have to complete entire programme of studies within seven (7) consecutive years (in case of 4-Year Hons. Programme)/ six (6) consecutive years (in case of 3-Year Degree Programme) including his/her original year of enrolment in Sem.-I Examination subject to the condition that not more than three (3) consecutive chances shall be allowed in each Semester.

If any of the chance(s), mentioned above, is not availed of by a candidate within the stipulated period, the chance(s) shall be deemed to have lapsed.

ii. If a student intends to exit the programme at the end of the 1st year after securing 40 credits, such student will be awarded “UG Certificate”, provided such student completes a skill based vocational course of additional 4 credits having full marks 50 (Theory 30, Practical 20) for 8 (eight)

weeks during the summer term (preferably from 3rd week of April to 2nd week of June) of the first year as a mandatory requirement. However, such additional credit will not be taken into consideration while computing SGPA/CGPA though it will be reflected in the Grade Card.

Such a student may take re-entry in 3rd semester within a maximum period of three academic years but not before one academic year from his/her exit. But from his/her exit but the entire programme shall be completed within the maximum period of seven years (in case of 4-Year Hons. Programme) and six years (in case of 3-Year Degree Programme) from original year of enrolment in Sem.-I Examination.

iii. If a student intends to exit the programme at the end of the 2nd year after securing 87 credits, such student will be awarded “UG Diploma”, provided such student completes a skill based vocational course of additional 4 credits having full marks 50 (Theory 30, Practical 20) for 8 (eight) weeks during the summer term (preferably from 3rd week of April to 2nd week of June) of the second year as a mandatory requirement. However, such additional credit will not be taken into consideration while computing SGPA/CGPA though it will be reflected in the Grade Card.

Such a student may take re-entry in 5th semester within a maximum period of three academic years but not before one academic year from his/her exit. But the entire programme shall be completed within the maximum period of seven years (in case of 4-Year Hons. Programme) and six years (in case of 3-Year Degree Programme) from original year of enrolment in Sem.-I Examination.

iv. All students of 5th Semester shall have to undergo Internship/Apprenticeship in a firm, industry, college library, or organization or Training in labs under Curriculum and Credit Framework for Undergraduate Programmes or as to be prescribed by the competent authority from time to time. Students will be provided with opportunities for Internship with local industry, business organizations, health and allied areas, local governments (such as panchayats, municipalities), elected representatives of Parliament or Assembly, media organizations, artists, crafts persons, and a wide variety of organizations so that students may actively engage with the practical side of their learning and, as a by-product, further improve their employability.

Modality of completion of Internship: Duration-4 weeks, [preferably September – December, (Full Marks -50; Theory-30, Practical-20)], certificate from the authority concerned, submission of report on the activities of internship to the college concerned, presentation & viva-voce conducted by the college.

v. Students who wish to undergo a 3-year UG programme will be awarded UG Degree in the Major subject/discipline after successful completion of three years, securing 128 credits and satisfying the credit requirement as given in U.Reg. Prof. Course (CCFUP) 5.

vi. A four-year UG Honours Degree in the Major subject/discipline will be awarded to those who have completed a four-year degree programme with 178 credits and have satisfied the credit requirements as given in U.Reg. (CCFUP) 5.

vii. Students who secure CGPA 7.5 and above at semester six and wish to undertake research at the undergraduate level can choose a research project/dissertation in the fourth year. They should do a Research Project or Dissertation under the guidance of a faculty member of the College. The research project/dissertation will be in the Major Subject/Discipline.

Necessary activities of such Research Project/Dissertation shall be initiated in the 7th semester and Seminar/Submission/Assessment etc. shall be done in 8th semester.

- Students who secure 178 credits, including 12 credits from a Research Project/Dissertation,

shall be awarded UG Degree (Honours with Research).

- Honours students not undertaking Research Project/ Dissertation will do 3 Courses for 12 credits on his/her Major Subject/Discipline in lieu of a Research Project/ Dissertation. Such students who secure 178 credits shall be awarded UG Degree (Honours).

To appear at Final Semester-end Examination (Semester – VIII), a candidate shall have to clear all previous Semesters (i.e., Semester I to Semester VII) in case of 4-Year Hons. Programme and to appear at Final Semester-end Examination (Semester – VI), a candidate shall have to clear all previous Semesters (i.e., Semester I to Semester V) in case of 3-Year Degree Programme.

Final Degree/Diploma/Certificate will be issued to the successful candidates at the Convocation.

To qualify for position in the Merit List, a candidate shall have to pass all the semesters in his/her due first- original chance.

U.Reg. (CCFUP) 8:

Logic of preparation of Course Code of each subject in 3-Year Degree Programme and 4-Year Hons. Programme under CCFUP:

| 3-Yr Degree Programme under CCFUP | | |
|--|-------------------------|-------------|
| SI | Subject | Code |
| 1 | Anthropology | ANTH |
| 2 | Arabic | ARBC |
| 3 | Bengali | BENG |
| 4 | Botany | BOTN |
| 5 | Chemistry | CHEM |
| 6 | Accounting & Management | COMM |
| 7 | Comp. Sc. | COMP |
| 8 | Economics | ECON |
| 9 | Education | EDUC |
| 10 | Electronics | ELEC |
| 11 | English | ENGL |
| 12 | Env. Sc. | ENVSC |
| 13 | French | FREN |
| 14 | Geography | GEOG |
| 15 | Geology | GEOL |
| 16 | Hindi | HIND |
| 17 | History | HIST |
| 18 | Mass Com. & Journalism | MCJN |
| 19 | Mathematics | MATH |
| 20 | Microbiology | MICR |
| 21 | Music | MUSC |
| 22 | Nutrition | NUTR |
| 23 | Philosophy | PHIL |

| 4-Yr Honours Programme under CCFUP | | |
|---|-------------------------|-------------|
| SI | Subject | Code |
| 1 | Anthropology | ANTH |
| 2 | Arabic | ARBC |
| 3 | Bengali | BENG |
| 4 | Biotech. | BIOT |
| 5 | Biochem. | BIOC |
| 6 | Botany | BOTN |
| 7 | Chemistry | CHEM |
| 8 | Accounting & Management | COMM |
| 9 | Comp. Sc. | COMP |
| 10 | Economics | ECON |
| 11 | Education | EDUC |
| 12 | Electronics | ELEC |
| 13 | English | ENGL |
| 14 | Env. Sc. | ENVSC |
| 15 | French | FREN |
| 16 | Geography | GEOG |
| 17 | Geology | GEOL |
| 18 | Hindi | HIND |
| 19 | History | HIST |
| 20 | Mass Com. & Journalism | MCJN |
| 21 | Mathematics | MATH |
| 22 | Microbiology | MICR |
| 23 | Music | MUSC |

| | | |
|----|-----------------------------|------|
| 24 | Physics | PHYS |
| 25 | Physiology | PHSL |
| 26 | Pol. Science | POLS |
| 27 | Psychology | PSYC |
| 28 | Sanskrit | SANS |
| 29 | Santali | SANT |
| 30 | Sociology | SOCI |
| 31 | Statistics | STAT |
| 32 | Urdu | URDU |
| 33 | Zoology | ZOOL |
| 34 | Physical Education & sports | PEDS |
| 35 | Defense Studies | DEFS |
| 36 | Plant Protection | PLPT |

| | | |
|----|-------------------------------|-------|
| 24 | Nutrition | NUTR |
| 25 | Philosophy | PHIL |
| 26 | Physics | PHYS |
| 27 | Physiology | PHSL |
| 28 | Pol. Science | POLS |
| 29 | Psychology | PSYC |
| 30 | Sanskrit | SANS |
| 31 | Santali | SANT |
| 32 | Sociology | SOCI |
| 33 | Statistics | STAT |
| 34 | Urdu | URDU |
| 35 | Zoology | ZOOL |
| 36 | Fine Arts | BFA |
| 37 | Business Administration | BBA |
| 38 | Business Administration (T&H) | BBATH |
| 39 | Computer Applications | BCA |
| 40 | Physical Education & sports | PEDS |

Composition of the above lists may be changed subject to affiliation and/or disaffiliation decision of the competent authority of the University from time to time.

| Semester | Code |
|----------|------|
| I | 1 |
| II | 2 |
| III | 3 |
| IV | 4 |
| V | 5 |
| VI | 6 |
| VII | 7 |
| VIII | 8 |

| Course | Code |
|--|------|
| Major | 1 |
| Minor | 2 |
| Multi/Inter DS | 3 |
| AEC | 4 |
| SEC | 5 |
| VAC | 6 |
| Skill Based Vocational Course (Exit Points only) | 7 |
| Internship | 8 |
| Research Project/Dissertation | 9 |

Logic of framing Semester wise Course Code:

Subject Code_Semester_0_Course Code_Number of Course(s) taught in the semester concerned

U.Reg. (CCFUP) 9:**SEMESTER-WISE DISTRIBUTION OF COURSES AND CREDITS****3-Year Degree Programme**

| No. of Course (Credit) | Sem I | Sem II | Sem III | Sem IV | Sem V | Sem VI | Total |
|--------------------------------------|----------------|----------------|----------------|---------------------------------|--------------|---------------|--------------|
| Major | 1 (4) | 1 (4) | 2 (5) | 3 (5) | 3 (5) | 4 (4) | 14 (64) |
| Minor | 1 (Sub. 1) (4) | 1 (Sub. 1) (4) | 1 (VOC) (4) | 1 (Sub. 1) (4) & 1 (Sub. 2) (4) | 1 (VOC) (4) | 1 (VOC) (4) | 7 (28) |
| Multi/Interdisciplinary | 1 (3) | 1 (3) | 1 (3) | -- | -- | -- | 3 (9) |
| AEC | 1 (MIL) (2) | 1 (Eng) (2) | 1 (MIL) (2) | 1 (Eng) (2) | -- | -- | 4 (8) |
| SEC | 1 (3) | 1 (3) | 1 (3) | -- | -- | -- | 3 (9) |
| VAC | 1 (4) | 1 (4) | -- | -- | -- | -- | 2 (8) |
| Internship | -- | -- | -- | -- | 1 (2) | -- | 1 (2) |
| Research Project/Dissertation | -- | -- | -- | -- | -- | -- | -- |
| Total Courses (Credit) | 6 (20) | 6 (20) | 6 (22) | 6 (25) | 5 (21) | 5 (20) | 34 (128) |

4-Year Hons. Programme (With Research)

| No. of Course (Credit) | Sem I | Sem II | Sem III | Sem IV | Sem V | Sem VI | Sem VII | Sem VIII | Total |
|--------------------------------------|----------------|----------------|----------------|---------------------------------|--------------|---------------|----------------|-----------------|--------------|
| Major | 1 (4) | 1 (4) | 2 (5) | 3 (5) | 3 (5) | 4 (4) | 4 (6) | 1 (6) | 19 (94) |
| Minor | 1 (Sub. 1) (4) | 1 (Sub. 2) (4) | 1 (VOC) (4) | 1 (Sub. 1) (4) & 1 (Sub. 2) (4) | 1 (VOC) (4) | 1 (VOC) (4) | 1 (Sub. 1) (4) | 1 (Sub. 2) (4) | 9 (36) |
| Multi/Interdisciplinary | 1 (3) | 1 (3) | 1 (3) | -- | -- | -- | -- | -- | 3 (9) |
| AEC | 1 (MIL) (2) | 1 (Eng) (2) | 1 (MIL) (2) | 1 (Eng) (2) | -- | -- | -- | -- | 4 (8) |
| SEC | 1 (3) | 1 (3) | 1 (3) | -- | -- | -- | -- | -- | 3 (9) |
| VAC | 1 (4) | 1 (4) | -- | -- | -- | -- | -- | -- | 2 (8) |
| Internship | -- | -- | -- | -- | 1 (2) | -- | -- | -- | 1 (2) |
| Research Project/Dissertation | -- | -- | -- | -- | -- | -- | -- | 1 (12) | 1 (12) |
| Total Courses (Credit) | 6 (20) | 6 (20) | 6 (22) | 6 (25) | 5 (21) | 5 (20) | 5 (28) | 3 (22) | 42 (178) |

4-Year Hons. Programme

| No. of Course (Credit) | Sem I | Sem II | Sem III | Sem IV | Sem V | Sem VI | Sem VII | Sem VIII | Total |
|---------------------------------------|----------------|----------------|-------------|---------------------------------|-------------|-------------|----------------|----------------|----------|
| Major | 1 (4) | 1 (4) | 2 (5) | 3 (5) | 3 (5) | 4 (4) | 4 (6) | 4 (6,4,4,4) | 22 (106) |
| Minor | 1 (Sub. 1) (4) | 1 (Sub. 2) (4) | 1 (VOC) (4) | 1 (Sub. 1) (4) & 1 (Sub. 2) (4) | 1 (VOC) (4) | 1 (VOC) (4) | 1 (Sub. 1) (4) | 1 (Sub. 2) (4) | 9 (36) |
| Multi/Interdisciplinary | 1 (3) | 1 (3) | 1 (3) | -- | -- | -- | -- | -- | 3 (9) |
| AEC | 1 (MIL) (2) | 1 (Eng) (2) | 1 (MIL) (2) | 1 (Eng) (2) | -- | -- | -- | -- | 4 (8) |
| SEC | 1 (3) | 1 (3) | 1 (3) | -- | -- | -- | -- | -- | 3 (9) |
| VAC | 1 (4) | 1 (4) | -- | -- | -- | -- | -- | -- | 2 (8) |
| Internship | -- | -- | -- | -- | 1 (2) | -- | -- | -- | 1 (2) |
| Research Project/Disse rtation | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| Total Courses (Credit) | 6 (20) | 6 (20) | 6 (22) | 6 (25) | 5 (21) | 5 (20) | 5 (28) | 3 (22) | 44 (178) |

Roll Logic:

| 23 | 01 | 104 | 3 | 0001 |
|-----------|------------------------|------------|--------------------|---------------------------|
| A | B | C | D | E |
| A | Year of 1st Enrollment | | | |
| B | Category | | | |
| | AH | ⇒ | 01 | } 4 Year Hons. Programme |
| | CH | ⇒ | 02 | |
| | SH | ⇒ | 03 | |
| | AP | ⇒ | 04 | } 3 Year Degree Programme |
| | CP | ⇒ | 05 | |
| | SP | ⇒ | 06 | |
| C | College Code | | | |
| D | 3/4 | ⇒ | Programme Duration | |
| | | | ↙ | 3 : 3 Year Degree |
| | | | ↘ | 4 : 4 Year Hons. |
| E | Running Number | | | |

In case of Lateral Entry of a student at Semester VII, the Roll of such candidate will be as follows:

Original Roll as envisaged followed by "L"

e.g., **23 01 104 3 0001 L**

U.Reg. (CCFUP) 10:

1. Awarding UG Certificate, UG Diploma, and Degrees:

➤ UG Certificate at level 4.5:

Students who opt to exit after successful completion of the first year (two semesters) and have earned 40 credits will be awarded a UG certificate if, in addition, they complete one vocational course of 4 credits during the summer term (preferably from 3rd week of April to 2nd week of June) of the first year as a mandatory requirement. However, such additional credit will not be taken into consideration while computing SGPA/CGPA though it will be reflected in the Grade Card. These students are allowed to re-enter the degree programme (i.e. in 3rd semester) within three years but not before than one year from his/her exit and complete the degree programme within the stipulated maximum period from original year of enrolment in Sem.-I Examination.

➤ UG Diploma at level 5.0:

Students who opt to exit after successful completion of the second year (four semesters) and have secured 87 credits will be awarded the UG diploma if, in addition, they complete one vocational course of 4 credits during the summer term (preferably from 3rd week of April to 2nd week of June) of the second year as a mandatory requirement. However, such additional credit will not be taken into consideration while computing SGPA/CGPA though it will be reflected in the Grade Card. These students are allowed to re-enter the degree programme (i.e. in 5th semester) within three years but not before than one year from his/her exit and complete the degree programme within the stipulated period from original year of enrolment in Sem.-I Examination.

➤ 3-year Bachelor's Degree at level 5.5:

Students who wish to undergo a 3-year UG programme will be awarded UG Degree in the Major discipline after successful completion of three years (six semesters), securing 128 credits and satisfying the credit requirement as given in U.Reg. (CCFUP) 5.

➤ 4-year Bachelor's Degree (Honours) at level 6.0:

A four-year UG Honours degree in the major subject/discipline will be awarded to those who have completed a four-year degree programme with 178 credits and have satisfied the credit requirements as given in U.Reg. (CCFUP) 5.

➤ 4-year Bachelor's Degree (Honours with Research) at level 6.0:

A four-year UG Honours with Research degree in the major subject/discipline will be awarded to those who have completed a four-year degree programme with Research Project/Dissertation with 178 credits and have satisfied the credit requirements as given in U.Reg. (CCFUP) 5.

2. Academic Bank of Credit (ABC): Generation of ABC Id from the college end is mandatory for each and every registered student. Semester-wise and course-wise credit earned by a student shall be uploaded on this platform by the respective Colleges/University authority in due course.

U.Reg. (CCFUP) 11:

The evaluation of the candidates shall be based on regular and continuous basis. The structure of evaluation shall be as follows:

- i. Each semester-assessment shall be divided into three (3) discrete components, viz. C₁, C₂, and C₃. Internal Assessment of each course will consist of C₁ & C₂ taken together. The students are to be informed about the modalities of continuous assessment activities well in advance by the

college authority. The first component (C_1) of assessment shall be of 10 (ten) marks of each course having full marks 75 or 50 [except VAC of which the 1st component (C_1) of assessment shall be of 15 (fifteen) marks of each course having full marks 100]. It will be based on at least one class test or assignment or seminar during the period of each semester. Appearance in C_1 is mandatory. C_2 , wherever applicable, would comprise of 5 (five) marks for attendance only in Major, Minor and VAC. Award of 5 marks on class attendance shall be given in the following manner:

Attendance 50% & above but below 60% - 2 marks

Attendance 60% & above but below 75% - 3 marks

Attendance 75% & above but below 90% - 4 marks

Attendance 90% & above - 5 marks

All records relating to C_1 & C_2 shall have to be preserved by the Colleges at least for a period of one year after the completion of the relevant Semester-end Examination. The University Authority may ask for any such records, if required.

- ii. Semester- end Examination shall be conducted for each course following the notification of the Controller of Examinations, BU, from time to time and the proportion of C_3 will be 80% of the full marks of each course [Except Internship and Research Project/Dissertation].
 - a) In case of Internship, out of 50 marks, 30 marks is allotted for Project/Field Diary and 20 marks is allotted for viva-voce.
 - b) In case of Research Project/Dissertation, out of 225 marks, 135 marks is allotted for Project/Field Diary and 90 marks is allotted for viva voce including Seminar/Presentation, if any.
- iii. To qualify in a Practical-based course, an examinee is to appear in the Theoretical part as well as in the Practical part of the examination in the same semester.
- iv. The marks obtained in each course in a semester shall be the sum of C_1 , C_2 (wherever applicable) & C_3 and that shall be converted and awarded in the form of Letter Grade and Grade Point. Course-wise combined marks of C_1 & C_2 (wherever applicable) against University Roll No. of each candidate is to be submitted to the University by the Colleges in the prescribed format before completion of each Semester-end theoretical examination.
- v. For finalization of the results of the students who will exit the programme at the end of the 1st Year, the respective College Authorities shall submit the Credit Points, in respect of Skill Based Vocational Course (Credit 4), of such students to the University Portal meant for the purpose after fulfilling all pre-requisite requirements.
- vi. For finalization of the results of the students who will exit the programme at the end of the 2nd Year, the respective College Authorities shall submit the Credit Points, in respect of Skill Based Vocational Course (Credit 4), of such students to the University Portal meant for the purpose after fulfilling all pre-requisite requirements.
- vii. For finalization of the results of the students of 5th semester, the respective College Authorities shall submit the Credit Points, in respect of Internship (Credit 2), of such students to the University Portal meant for the purpose after fulfilling all pre-requisite requirements.

viii. The Percentage, Grade Point, and Credit Point shall be as hereunder:

| Percentage of Marks | Grade Point (G_i) | Credit Point ($G_i \times v_i$) |
|-----------------------------|-----------------------|-----------------------------------|
| 90% to 100% | 10 | $10 \times v_i$ |
| 80% and above but below 90% | 9 | $9 \times v_i$ |
| 70% and above but below 80% | 8 | $8 \times v_i$ |
| 60% and above but below 70% | 7 | $7 \times v_i$ |
| 50% and above but below 60% | 6 | $6 \times v_i$ |
| 40% and above but below 50% | 5 | $5 \times v_i$ |
| 35% and above but below 40% | 4 | $4 \times v_i$ |
| Below 35% | Not Awarded | |

Where v_i stands for Credit value of the i th course.

ix. After declaration of the result of each semester, Grade Card shall be issued to each candidate containing Course Type, Subject, Course Code, Course Title, Letter Grade, Grade Point, Credit Value, Credit Point, SGPA and CGPA on the basis of all courses of the relevant Semester. Moreover, a separate SGPA and CGPA shall be shown only on the basis of Major subject/discipline.

$$\frac{\sum_{i=1}^n (G_i \times v_i)}{n}$$

a. SGPA (S_i) = $\frac{\sum_{i=1}^n (G_i \times v_i)}{n}$, where G_i stands for grade point obtained by a candidate in the i th course, v_i stands for Credit value of the i th course and n stands for the total number of courses in a particular semester.

$$\frac{\sum_{i=1}^N (V_i \times S_i)}{N}$$

b. CGPA = $\frac{\sum_{i=1}^N (V_i \times S_i)}{N}$, where V_i stands for total credit of the i th semester, i.e., $V_i = \sum v_i$; S_i stands for SGPA obtained by a candidate in that semester and N stands for total number of semesters in a programme.

x.

Table for Letter Grade Norm

| Grade Point | Letter Grade |
|--------------------|---------------------|
| 10 | O (Outstanding) |
| 9 | A+ (Excellent) |
| 8 | A (Very Good) |
| 7 | B+ (Good) |
| 6 | B (Above Average) |
| 5 | C (Average) |
| 4 | P (Pass) |
| 0 | F (Fail) |
| 0 | Ab (Absent) |

- xi. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be rounded off to two (2) decimal points and to be used in the Grade Cards.
- xii. Percentage Conversion Formula = (SGPA or CGPA × 10)

U.Reg. (CCFUP) 12:

Attendance of the students in the classes shall be governed by the provisions of the existing Ordinances of the University.

U.Reg. (CCFUP) 13:

The result of each semester for both 3-Year Degree Programme & 4-Year Hons. Programme shall be published stating the SGPA & CGPA obtained by the candidates. If a candidate secures a minimum qualifying Grade Point 4 in all the courses, such student will be declared to have qualified in the said semester and the result will be shown as “Q”.

However, if a candidate fails to secure a minimum qualifying Grade Point 4 in any course, the result of the candidate concerned of the semester-end examination(s) will be declared as SNC (Semester Not Cleared) and credit will be retained course-wise within the prescribed chance(s) in each semester. In that case SGPA and CGPA of the semester concerned as well as CGPA of the subsequent semester(s) shall not be computed instead shall be mentioned as “Not Computed (NC)” until successful completion of the semester in which the candidate fails to obtain Letter Grade “P”. The result of such candidate shall be shown as “Fail”.

U.Reg. (CCFUP) 14:

1. Subject to successful completion of all the Semesters (from Semester I to Semester VI), the result of a candidate of 3-Year Degree Programme shall be finalised on the basis of SGPAs obtained and the total credit earned in all the semesters taken together as envisaged in *U.Reg. (CCFUP) 11 (ix)(a)*.

A candidate will be considered to have passed 3-Year Degree Programme if such candidate secures a minimum Letter Grade P in CGPA at semester VI subject to the provisions laid down

above.

2. Subject to successful completion of all the Semesters (from Semester I to Semester VIII), the result of a candidate of 4-Year Hons. Programme shall be finalised on the basis of SGPAs obtained and the total credit earned in all the semesters taken together as envisaged in ***U.Reg. (CCFUP) 11 (ix)(a)***.

A candidate will be considered to have passed 4-Year Hons. Programme if such candidate secures a minimum Letter Grade P in CGPA at semester VIII subject to the provisions laid down above.

3. If a candidate fails to secure a minimum Letter Grade P in CGPA at the semester VI/VIII, as the case may be, the result of such candidate will be declared as PNC (Programme Not Cleared).

U.Reg. (CCFUP) 15:

A candidate can take admission to Semester-I within four (04) consecutive years including the year of passing (10+2) Examination from any recognized Board/Council/University.

U.Reg. (CCFUP) 16:

Subject to fulfillment of the terms and conditions stipulated in these regulations, a candidate, who after prosecuting a regular Programme of Studies and filling up the Examination Form but fails to appear at the examination, or appears but fails to secure the minimum qualifying Grade in one or more course(s) of the relevant semester, be allowed to continue his/ her study for the immediate next semester and to appear at the semester-end examination concerned along with the previous semester-end examination(s), retaining credit, if any, in the same year/subsequent year(s) within the prescribed chance(s).

A candidate who fails to fill up his/her Semester-end examination form in respect of Semester I will not be eligible for prosecuting further study in the same Academic Session. To appear at Semester II to Semester VI or Semester VIII Examinations, as the case may be, a candidate is to observe examination formalities for the immediately preceding Semester.

In case of Semester- I, there will be no provision of re-admission but such a student can take fresh admission to any course with the same Registration Number to any College under the University of Burdwan provided that such student can take fresh admission to Semester- I in the same college maximum twice.

The first chance of an examinee in respect of Semester II to Semester VI or Semester VIII Examinations, as the case may be, will be calculated on the basis of his/her enrolment in Semester I irrespective of his/her appearance in the examination for the semester concerned.

Intending candidates of 3-Year Degree Programme may take lateral entry to 4-Year Hons. Programme if such student secures CGPA equivalent to a minimum 70% marks and above in 6th semester. For this purpose, 10% additional seats over and above the sanctioned strength of the Major subject concerned to accommodate the request for lateral entry may be increased for that year only by the respective College authorities subject to prior approval of the University authority. Any unfilled or vacant seats of that Major subject may be filled with those seeking for lateral entry. Preference will be given to those who have got highest CGPA with no arrears in any of the first six semesters. Such student shall study two minor courses in Semester VII and Semester VIII respectively on the subject which was chosen by the candidate concerned at Semester IV as Minor Subject-2.

A student of 4-Year Hons. Programme may exit after completion of six semesters securing

128 credits. Such student is allowed to re-enter the programme (i.e. in 7th semester) within three years and complete the 4-Year Hons. programme within the stipulated maximum period of seven years from original year of enrolment in Sem.-I Examination.

U.Reg. (CCFUP) 17:

Internal Assessment of each course is generally to be completed in the 1st due chance of a candidate concerned. However, in some exceptional case(s), the college authorities, on reasonable ground, may allow that student to avail one additional chance for the Internal Assessment within the prescribed chance(s) of the course concerned. But there will be no scope of re-appearing at any Semester at any course including Internal Assessment, Class- test or Assignment or Seminar, Term Paper(s), Project Work(s), Field Report, Survey Report and Viva-voce, if any, for improvement of results.

U.Reg. (CCFUP) 18:

Marks, awarded in the Internal Assessment, Term Paper(s), Project Work(s), Field Report, Survey Report, and Viva-voce, if any, and credit earned, if any, shall be retained to a candidate's performance in the subsequent chance(s).

U.Reg. (CCFUP) 19:

If a candidate, who appears at any semester-end examination in part or full after prosecuting a regular Programme of Studies and seeks for cancellation of his/her semester-end examination concerned, may apply to the Controller of Examinations in his/her own hand-writing, on its being duly forwarded by the Principal/TiC/OiC of the College where such student is enrolled, within 15 days from the date of completion of the examination of theoretical courses of the said semester-end examination. In that case, the entire examination of the semester concerned, including the practical course(s), if any, shall be treated as cancelled and such student will be allowed to appear at that semester-end examination(s) afresh in subsequent year(s) within the prescribed chance(s).

U.Reg. (CCFUP) 20:

The Board of UG Studies in the subject concerned shall recommend the name of the Paper-setters, Moderators, Head Examiners/ Conveners, Examiners both for theoretical and practical courses including external and internal as the case may be. External Examiner(s) is/are mandatory for conducting Practical Examination in Major courses only.

U.Reg. (CCFUP) 21:

i. Question Pattern (For Theoretical Portion):

| Course | Pattern | |
|--|---|--|
| | Semester-end Exam Full Marks 60 | Semester-end Exam Full Marks 40 |
| Major | <ol style="list-style-type: none"> 10 questions carrying 2 marks each out of 15 questions 4 questions carrying 5 marks each out of 6 questions 2 questions carrying 10 marks each out of 4 questions | <ol style="list-style-type: none"> 5 questions carrying 2 marks each out of 8 questions 2 questions carrying 5 marks each out of 4 questions 2 question carrying 10 marks each out of 4 questions |
| Minor | <ol style="list-style-type: none"> 10 questions carrying 2 marks each out of 15 questions 4 questions carrying 5 marks each out of 6 questions 2 questions carrying 10 marks each out of 4 questions | <ol style="list-style-type: none"> 5 questions carrying 2 marks each out of 8 questions 2 questions carrying 5 marks each out of 4 questions 2 question carrying 10 marks each out of 4 questions |
| Multi/Inter Disciplinary | ---- | MCQ (40 questions carrying 1 mark each) (OMR based examination) |
| AEC (L ₁ & L ₂) | ----- | MCQ (40 questions carrying 1 mark each) (OMR based examination) |
| SEC | ---- | <ol style="list-style-type: none"> 5 questions carrying 2 marks each out of 8 questions 2 questions carrying 5 marks each out of 4 questions 2 question carrying 10 marks each out of 4 questions |
| VAC | Semester-end Exam Full Marks 60 | |
| | MCQ (60 questions carrying 1 mark each) (OMR based examination) | |
| | Semester-end Exam Full Marks 80 | |
| | MCQ (80 questions carrying 1 mark each) (OMR based examination) | |
| Internship | Semester-end Exam Full Marks 50 | |
| | 30 marks on Project Report/Field Diary & 20 marks on viva-voce | |
| Research Project/ Dissertation | Semester-end Exam Full Marks 225 | |
| | 135 marks on Project Report/Field Diary & 90 marks on Seminar/Presentation & viva-voce | |

NB: Questions carrying 05 marks or 10 marks need not necessarily to be a single question.

ii. Marks Distribution Pattern (For Practical Portion):

| | | |
|-------------------|--|--|
| Practical Courses | Semester-end Exam Full Marks 40 | Semester-end Exam Full Marks 60 |
| | <ul style="list-style-type: none"> • Lab Note Book – 05 marks • Viva-voce – 10 marks • Experiments – 25 marks | <ul style="list-style-type: none"> • Lab Note Book – 05 marks • Viva-voce – 20 marks • Experiments – 35 marks |
| | Semester-end Exam Full Marks 20 | |
| | <ul style="list-style-type: none"> • Lab Note Book – 05 marks • Viva-voce – 05 marks • Experiments – 10 marks | |

U.Reg. (CCFUP) 22:

To qualify for position in the Merit List, a candidate shall have to pass all these semesters in his/her due first- original chance and Rank, Merit List etc. will be determined based on CGPA computed on the basis of all courses of the programme concerned.

U.Reg. (CCFUP) 23:

An enrolled member may submit application for Transfer from one College/Institution to another, affiliated to the University of Burdwan, to the Registrar, The University of Burdwan through the Principal/TIC/OIC of the college concerned and transfer of such student shall be governed by the provisions laid down in U.Ord. 10 (Adm.) and U.Ord. 11 (Adm.). Such intended candidate shall apply for availing transfer once only during the entire programme of study.

U.Reg. (CCFUP) 24:

POST- PUBLICATION REVIEW (PPR) OF ANSWER- SCRIPTS UNDER CCFUP:

I. General Rules:

- a) A candidate may apply for Post Publication Review of his/her answer scripts in a maximum number of 50% of the total theoretical courses (excluding AEC, Multi/Inter disciplinary, VAC, Internship & Research Project/Dissertation, if any) appeared in each semester-end examination in the prescribed form and manner and on submission of requisite fees within the date as per notification to be issued by the office of the Controller of Examinations. But such student must have to secure a minimum Grade 4 in the remaining theoretical courses (excluding AEC, Multi/Inter disciplinary, VAC, Internship & Research Project/Dissertation, if any) of that particular semester.
- b) There shall be no scope of Post Publication Review of Practical Course(s), Internal Assessment, Term Paper(s), Project Work(s), Field Report, Survey Report, AEC, Multi/Inter disciplinary, VAC, Internship & Research Project/Dissertation and viva-voce, if any.
- c) Post Publication Review and Post Publication Scrutiny of the same course of a semester shall not be allowed.
- d) Incomplete and faulty application is liable to be rejected without any intimation to the candidate/college concerned.
- e) Under no circumstances, fees, once paid, for Post Publication Review shall be refunded.
- f) Prayer for Post Publication Review in prescribed manner in respect of any semester - end examination can not be related to the appearance at the next Semester - end Examination. Candidates,

who applied for Post Publication Review, may make necessary preparation for the subsequent Semester-end Examination(s) on the basis of his/her original result.

II. Computation of Results:

a) Calculation of final marks after Post Publication Review shall be made course wise and result will be finalized accordingly.

b) If the marks awarded by the Post Publication Review examiner in a course do not exceed the original award by more than 10% of the full marks in that course then the Review examiner's award shall be accepted as final marks in that course. On the other hand, if the increase in marks exceeds 10% of the full marks in that course then the marks to the extent of 10% of the full marks *plus* half of the marks in excess of 10% of the full marks shall be accepted as final marks of the candidate in that course.

c) If the marks awarded by the Post Publication Review examiner in a course do not reduce the original award by more than 5% of the full marks in that course then the Review examiner's award shall be accepted as final marks in that course. On the other hand, if the decrease in marks exceeds 5% of full marks in that course, the marks to the extent of 5% of the full marks *plus* half of the marks in excess of 5% of the full marks shall be accepted as final marks of the candidate in that course,

Provided that such reduction does not result in the failure of a Candidate in a course in any Semester. In case of CGPA of 3-Year Degree Programme or 4-Year Hons. Programme of a candidate, such reduction does not result in the failure of a successful Candidate who has already obtained at least a CGPA 4 (Letter Grade P).

If the difference between the original marks and the marks after Post Publication Review in a course is more than 20% of the full marks in that course, the relevant answer script(s) shall be referred to a third examiner and in that case the average of those three awards, given by the three examiners, shall be accepted as the final marks in that course.

d) While making calculation, any fractional figure shall be rounded-off to the next higher integer.

e) In case of an unsuccessful candidate, addition of marks on Post Publication Review in a course shall be given effect only when it leads to a change in his/ her result status with respect to his/ her original result, otherwise, the original award shall be retained and in that case no fresh Grade Card shall be issued to such candidate.

f) Any addition or subtraction of marks, declared by the University after Post Publication Review, shall be treated as final and binding on the candidate. No further application for consideration of Post Publication Review result shall be entertained.

U.Reg. (CCFUP) 25:

POST- PUBLICATION SCRUTINY OF ANSWER- SCRIPTS UNDER CCFUP:

a) A candidate can apply for Post Publication Scrutiny in one or more courses irrespective of marks, provided that Post Publication Scrutiny and Post Publication Review of the same course of a Semester shall not be allowed.

b) Post Publication Scrutiny does not mean re-examination/re-assessment of script(s) but involves verification of script(s) and record(s) to ascertain –

1) marks have been assigned to each of the required number of answer(s) made by a candidate as per instruction printed on the question paper,

2) totaling of marks awarded by the examiners on the scripts and/or mark- slips as the case may be, has correctly been done and

3) posting of marks has been made correctly from

i) Scripts to Mark- slips

ii) Mark- slips to Tabulation Sheets and

iii) Tabulation Sheets to individual Grade Card

c) There shall be no scope of Post Publication Scrutiny of Practical Course(s), Internal Assessment, Term Paper(s), Project Work(s), Field Report, Survey Report, AEC, Multi/Inter disciplinary, VAC, Internship & Research Project/Dissertation and viva-voce, if any.

d) A candidate, applying for Post Publication Scrutiny of his/her answer- script(s), shall have to accept the change in his/her marks after Post- Publication Scrutiny.

e) Fees once paid for Post Publication Scrutiny shall not be refunded in any case.

U.Reg. (CCFUP) 26 :

If any dispute arises as to the interpretation, intention or application of any of the provisions of these Regulations or any matter not covered by these Regulations, the decision of the Executive Council on that event shall be final and binding.

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ANNEXURE

Broad categories of the subjects for Multi/Inter Disciplinary courses under CCFUP

| Natural and Physical Sciences | Mathematics, Statistics, Computer Sc. and Computer Applications | Humanities and Social Sciences | Library, Information, and Media Sciences | Commerce and Management |
|--|--|--|---|---|
| <ul style="list-style-type: none"> • Anthropology • Biotechnology • Biochemistry • Botany • Chemistry • Electronics • Environmental Science • Geology • Microbiology • Nutrition • Physics • Physiology • Plant Protection • Zoology | <ul style="list-style-type: none"> • Mathematics • Statistics • Computer Science • Computer Applications | <ul style="list-style-type: none"> • Arabic • Bengali • Defence Studies • Economics • Education • English • Fine Arts • French • Geography • Hindi • History • Music • Philosophy • Physical Education and Sports • Political Science • Psychology • Sanskrit • Santali • Sociology • Urdu | <ul style="list-style-type: none"> • Mass Communication & Journalism | <ul style="list-style-type: none"> • Accounting & Management • Business Administration • Business Administration (T&H) |

- If the Major and the Minor subjects chosen by a student belong to the any of the Group(s) mentioned above, then such student shall have to choose Multi/Inter Disciplinary subject from one of the **rest other broad categories** mentioned above provided that the subject is affiliated to the college concerned by the University, only with the exception that the subject Environmental Science or Computer Science may be chosen by the candidate irrespective of affiliation.
- Broad category of Multi/Inter Disciplinary subject of a student shall be different from the Broad category(ies) of his/her Major and Minor subjects and the subject chosen as Multi/Inter Disciplinary in Semester I shall continue as Multi/Inter Disciplinary in subsequent semesters.
- Composition of the above broad categories may be changed subject to affiliation and/or disaffiliation decision of the competent authority of the University from time to time,